

Daedalus Aviation

VA Student Preparation Checklist

- Find out if the student has submitted the application for the G.I. Bill
- If not go on line to www.gibill.va.gov
- There you will find a 22-1990 form called Education Benefit application
- Have the student fill it out, print two copies, with the copies make sure you get the last page. The last page has to be signed and sent to the St. Louis Office via the post office and then hit submit. The VA wants a paper trail of everything.
- From here we wait a few days
- The student will receive a letter saying they are approved.
- The student needs to bring us the letter to Daedalus. We will make a copy of it.
- At this point Megan / Daedalus needs to fill out a 22-1999 form telling the VA that the student is enrolled in the school.
- Daedalus needs to make a copy of the Private Pilot Certificate and second class medical certificate
- Daedalus Aviation sends the 22-1999 form, copy of private pilot certificate, and copy of medical to the St. Louis Office.
- Now student may start training.
- Daedalus needs to fill out an enrollment certificate with a start date
- Each month after that Daedalus and the VA student have to fill out a form called Monthly Certification of Flight Training.
- All records must be kept accurately. Make sure you are using the 141 syllabus and Folder.
- When the student has completed training. We need to fill out a certification of completion.
- From this point forward provide a tour of the facilities, classrooms, simulator, and an actual airplane
- Fill out Club information sheet
- Copy of Passport or Birth Certificate (need to see real Birth Certificate)
- Copy of Drivers License and Social Security Card
- Obtain Jeppesen Package (Pvt, Instrument / Commercial)
- If other financing is needed fill out paperwork
- Fill our enrollment certificate on starting date
- Fill our Jeppesen 141 folder
- Create a 141 folder
- Create a V-file
- Begin teaching
- Fill out graduation certificate upon completion day